

Comptroller

25 July 1958

Chief, Fiscal Division

**Reimbursement for services rendered to National Security
Council by the Central Intelligence Agency**

1. Reference is made to the Memorandum of Agreement between the National Security Council and the Central Intelligence Agency relating to the cost of services rendered the Council by the Agency and your request that we furnish you, on a quarterly basis, the estimated dollar costs for servicing the Council. The following represent costs for the fourth quarter of FY 1958.

A. <u>Claims Branch:</u>		
Services of this Branch required 7 hours this quarter at a composite hourly rate of \$9.66		\$ 70.00
B. <u>Fiscal Processing Branch:</u>		
Services of this Branch required 20 2/3 hours this quarter at a composite hourly rate of \$21.34		440.00
C. <u>Travel Branch:</u>		
Services in this Branch required 12 hours during this quarter at a composite hourly rate of \$2.75		35.00
D. <u>Payroll Branch:</u>		
Services in this Branch required 202 hours during this quarter at an hourly rate of \$2.20		445.00
E. <u>Disbursing Branch:</u>		
No charge		
F. <u>Accounting Branch:</u>		
Reporting Unit	\$50.00	
Allotment Ledger	110.00	
General Ledger	<u>160.00</u>	360.00
G. <u>Administrative Charges:</u>		
6 Hours at a composite rate of \$31.42		190.00

H. Machine Records:

Payrolling Costs

Regular (includes 10% increase)	\$45.00	
Special costs for payrolling		
retroactive checks	<u>35.00</u>	

\$ 80.00
<u>\$1,620.00</u>

Charges for 4th Quarter, F.Y. 1958

I. Charge back to recover 10% on 3rd Quarter	145.00
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J. Special charges (See Exhibit A attached)	<u>1,145.00</u>
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Total charge for 4th Quarter F. Y. 1958	\$2,910.00
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2. Groups A through G were computed by increasing the last estimates by 10% (representing the increase in payroll cost by both the current and retroactive features of the pay legislation enacted) and minor changes in work load as reported by those Branches which slightly change the hours required during this last quarter. Group H is based upon volume of time cost in that Division as reported by it. Group I is based upon 10% of that amount charged during the 2nd and 3rd quarters as shown in my memorandum of 17 April 1958. Group J. Additional costs are explained in the attached Exhibit A.

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Attachment
Exhibit A

BHM:hw

c.c. Accounting Branch
FPB
Fiscal File